



SYSTEM PERMIT APPLICATION

Thank you for submitting application for the installation or modification of a required fire protection system or detection system. Typical review of your application will be completed within forty-eight (48) hours of your submittal. You may call our office during normal business hours to check on the status of your permit. (903-892-7267).

Type of permit

- New Installation of an Automatic Fire Sprinkler System *
 - Above Ground
 - Below Ground
- Modification of an Existing Automatic Fire Sprinkler System *
- New Installation of a Fire Alarm System *
- Modification of an Existing Fire Alarm System *
- Installation or Modification of Automatic Fire Extinguishing System
- Installation of a Security or Controlled Access Gate

- * Will require third party review of plans
- * Knox Box
- * Knox FDC Caps

Date of Application _____

Fee Amount Paid: _____ Receipt No. _____

Company: _____

Permit Address: _____

Application Made By: _____

Permit Application does not constitute approval of your plans nor does it imply permission to begin work. Work done without the issuance of a permit is in violation of the City of Sherman Fire Code.

The permit process consists of five steps:

1) Complete this application and pay the permit fee.

<i>Automatic Fire Sprinkler System, Underground Fire Line</i>	<i>\$250.00</i>
<i>Automatic Fire Sprinkler System, Above Ground System</i>	<i>\$250.00</i>
<i>Automatic Fire Sprinkler System, Modification</i>	<i>\$250.00</i>
<i>Fire Alarm System</i>	<i>\$250.00</i>
<i>Fire Alarm System, Modification</i>	<i>\$250.00</i>
<i>Automatic Fire Extinguishing System</i>	<i>\$250.00</i>
<i>Automatic Fire Pump</i>	<i>\$250.00</i>
<i>Controlled Access Gate</i>	<i>\$150.00</i>
<i>After Hours Inspection (Two (2) hour minimum)</i>	<i>\$150.00/Hour</i>
<i>Re -Inspection (per occurrence)</i>	<i>\$100.00</i>
<i>Work without Permit</i>	<i>\$500.00</i>
<i>Open Burn within City Limits</i>	<i>\$1000.00</i>

See attached information regarding third party review.

You will be issued a receipt for your payment. This receipt is not the permit. No work may begin until the permit is issued by the Fire Marshal.

2) Submittal of Plans. Some system plans require a third party review.

3) Pick up your permit.

Bring your approved plans and comments to the Fire Marshal's Office, 318 S. Travis. The Fire Marshal will issue your permit. The permit will include any conditions for the work. A copy of this permit must be posted on the job site until the work has been approved by the Fire Marshal.

4) Begin your work.

Work must be done according to the conditions on your permit. Work must be done by a licensed fire contractor.

5) System Acceptance.

Upon completion of your work, you must call the Fire marshal to schedule an inspection. Please allow at least twenty-four (24) hours notice for this inspection. If a re-inspection is required, this fee must be paid prior to scheduling the re-inspection.

Fire Marshal's Office

Sherman, Texas

In an effort to provide the citizens of Sherman with the most reliable and dependable alarm systems and sprinkler systems, we have elected to have an independent agency complete a thorough plan review. Documents subject to review will include fire protection, suppression, and detection and fire alarm systems. Reviews will include installation, modification, additions, and changes for new and existing facilities within the jurisdiction of the city of Sherman. The agencies listed below may be used for plan review:

**1. Reed Fire Protection Engineering, L.L.C.
Engineering**

4144 North Central Expressway
Suite 510
Dallas, TX. 75204
Office: (800) 381-5504
Fax: (214) 638-4710

2. Goodson Engineering

1500 Spencer Rd.
Denton, Texas. 76205
Office: (940) 243-1324
Fax: (940) 387-1766
Email: office@engineering.com

3. Excel Consultants

5205 Tacoma Drive
Arlington, Texas 76017
Office: (817) 478-0897
Fax: (817) 478-0897
Cell: (817) 271-4344
Email: excelconsultants@msn.com

4. MEH Fire Protection

1311 River Oaks Drive
Flower Mound, Texas 75028
Office: (972) 874-2662
Email: mailto:mmehfpe@verizon.net

5. Traditions Fire Consulting, LLC.

P.O. Box 5587
Frisco, TX 75035
Office (972)979-0631
Email: traditionsfire@gmail.com

6. Greentag Engineering

2681 MacArthur Blvd. Suite 303
Lewisville, TX 75067
682-214-4824
Email: review@getagreentag.com

These agencies will report to me all reviews, suggestions and requirements. If you have any questions, please contact my office.

Respectfully –

Billy Hartsfield
Fire Marshal, Sherman
318 South Travis, Sherman, Texas 75090,
Office: (903) 892-7267,
Fax: (903) 813-0411
Email: billyh@cityofsherman.com