

ENGINEERING DEPARTMENT

220 W. Mulberry St.
Sherman, TX 75090
Phone: (903) 892-7209
Fax: (903) 870-7802



For Office Use Only

Permit #: _____

Application Date: _____

Start Date: _____

Estimated Completion Date: _____

City of Sherman Right-of-Way Permit

Owner Information:	Contractor (bonded) Information:
Name: _____	Company Name: _____
Address: _____	Contact Name: _____
Phone: _____	Phone: _____
<input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Utility Company	Address: _____
	Email: _____

Work to be Performed (Check all that apply):

<input type="checkbox"/> Driveway Approach - Residential	<input type="checkbox"/> Driveway Approach - Commercial	<input type="checkbox"/> Driveway Approach - Rural*
<input type="checkbox"/> Street / Pavement Cut (Construction Plans Required)	<input type="checkbox"/> Street / Pavement Bore (Construction Plans Required)	<input type="checkbox"/> Sidewalk Construction / Repair
<input type="checkbox"/> Utility Installation / Repair (Construction Plans Required)	<input type="checkbox"/> Parkway Grading	<input type="checkbox"/> Other _____

***** Contractor must have a copy of permit and specifications on site at time of inspection. *****

Proposed Worksite Information

Address / Location of Work: _____

Purpose of Work: _____

Construction Plans Attached No Construction Plans

Excavation Information				Closure (Traffic Control Plan Required)			
Width	Length	Depth	Distance from Curb	Street		Sidewalk	
				<input type="checkbox"/> Full	<input type="checkbox"/> Partial	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Requirements (Driveway Approach/Sidewalk):

- The contractor must be bonded and insured. A copy of the current bond and certificate of insurance must be on file in the City Clerk's Office.
- All approaches must meet the drive approach detail sheet guidelines. A copy of the detail sheet may be obtained through the City of Sherman Engineering Office.
- Once you have notified the Engineering Office that the approach is ready for inspection,
***** THE INSPECTOR HAS UP TO 24 HOURS TO PERFORM THE INSPECTION. *****
- A green or red tag will be placed by the inspector.
***** A GREEN TAG WITH PROPER ADDRESS AND SIGNATURE IS REQUIRED TO BE ON SITE BEFORE POURING ANY CONCRETE. *****
- All approaches/ sidewalks or concrete work done in the Right-of-Way without meeting these requirements is subject to removal at the owners expense.

This permit is subject to all conditions stated herein and conditions of City Ordinance and to such special conditions, restrictions, as may be imposed by the City of Sherman. This permit shall become null and void if the above referenced facilities are not constructed within six (6) months from the issuance date.

Permits within State right-of-way shall receive the concurrence of the Texas Department of Transportation and be in compliance with Title 43 Texas Administrative Code (Transportation), Chapter 11 (Design), Subchapter C (Access Connection to State Highways) and the "Access Management Manual" established policy for the granting of access and the design, materials and construction of driveways connecting to state highways. All driveway facilities not in conformance with this policy shall be null and void.

Maintenance of facilities constructed hereunder shall be the responsibility of the Permittee, and the City of Sherman reserves the right to require any change, maintenance or repairs as may be necessary to provide protection of life or property with the public right-of-way. Changes in design will be made only with the approval of the City.

The City of Sherman reserves the right to require a new access driveway permit in the event of a material change in land use or change in driveway traffic volume or vehicle types.

The applicant agrees to indemnify, hold harmless, and defend the City of Sherman and its duly appointed agents and employees from any and all actions, claims, suits, or judgments whatsoever, in connection with any loss, costs or expense including attorney's fees resulting from personal injury or death of any person or persons and loss or damage to property caused by, resulting from, or in any way associated with the proposed work within the right-of-way above referenced and the closure of that street.

The undersigned hereby agree to accept and comply with the terms and conditions set forth in this permit for construction and maintenance of an access facility, if applicable, and will perform work in strict conformity with all City codes and ordinances, and be responsible for any and all charges made by the City of Sherman to repair the street cut.

Owner's Signature: _____ Date: _____

NOTICE BEFORE BACKFILLING - CALL: (903) 892-7209

The applicant is hereby authorized to perform the work identified above at the specified location(s) provided all work is performed in accordance with the applicant's plans, City of Sherman's Ordinances, specifications and regulations governing street openings and the attached special conditions may be imposed during the performance of the authorized work. The applicant is hereby authorized to close said portion of public street right-of-way in accordance with approved maintenance of traffic plan.

No Exceptions Taken: _____ Date: _____

Utility Cut Total SF: _____ Billed on: _____ Payment Received: _____