

ENGINEERING DEPARTMENT

220 W. Mulberry St.
Sherman, TX 75090
Phone: (903) 892-7209
Fax: (903) 870-7802



For Office Use Only	
Permit #:	_____
Application Date:	_____
Start Date:	_____
Estimated Completion Date:	_____

City of Sherman Right-of-Way Permit

Owner Information:	Contractor (bonded) Information:
Name: _____	Company Name: _____
Address: _____	Contact Name: _____
Phone: _____	Phone: _____
<input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Utility Company	Address: _____
	Email: _____

Work to be Performed (Check all that apply):

<input type="checkbox"/> Driveway Approach - Residential	<input type="checkbox"/> Driveway Approach - Commercial	<input type="checkbox"/> Driveway Approach - Rural*
<input type="checkbox"/> Street / Pavement Cut (Construction Plans Required)	<input type="checkbox"/> Street / Pavement Bore (Construction Plans Required)	<input type="checkbox"/> Sidewalk Construction / Repair
<input type="checkbox"/> Utility Installation / Repair (Construction Plans Required)	<input type="checkbox"/> Parkway Grading	<input type="checkbox"/> Other _____

Proposed Worksite Information

Address / Location of Work: _____

Purpose of Work: _____

Construction Plans Attached No Construction Plans

Excavation Information				Closure (Traffic Control Plan Required)			
Width	Length	Depth	Distance from Curb	Street		Sidewalk	
				<input type="checkbox"/> Full	<input type="checkbox"/> Partial	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Requirements (Driveway Approach/Sidewalk) :

- The contractor must be bonded, and current bond must be on file in the City Clerk's Office.
- All approaches in the State Right-of-Way require a TxDOT permit and are obtained through the City of Sherman Engineering Office.
- All approaches that require culvert pipes must have a MINIMUM of an 18" diameter pipe*.
- All approaches must meet the drive approach detail sheet guidelines. A copy of the detail sheet may be obtained through the City of Sherman Engineering Office.
- Once you have notified the Engineering Office that the approach is ready for inspection,
***** THE INSPECTOR HAS UP TO 24 HOURS TO PERFORM THE INSPECTION. *****
- A green or red tag will be placed by the inspector.
A GREEN TAG WITH PROPER ADDRESS AND SIGNATURE IS REQUIRED TO BE ON SITE BEFORE POURING ANY CONCRETE .
- All approaches/ sidewalks or concrete work done in the Right-of-Way without meeting these requirements is subject to removal at the owners expense.**

This permit is subject to all conditions stated herein and conditions of City Ordinance and to such special conditions, restrictions, as may be imposed by the City of Sherman.

The applicant agrees to indemnify, hold harmless, and defend the City of Sherman from any and all actions, claims, suits, or judgments whatsoever, in connection with any loss, costs or expense including attorney's fees resulting from injury or death of any person or persons and loss or damage to property caused by, resulting from, or in any way associated with the proposed work within the right-of-way above referenced and the closure of that street.

As a representative of the above named company, I hereby stipulate that I will perform work in strict conformity with all City codes and ordinances, and be responsible for all charges made by the City of Sherman to repair the street cut.

Signature: _____ Date: _____

NOTICE BEFORE BACKFILLING - CALL: (903) 892-7209

The applicant is hereby authorized to perform the work identified above at the specified location(s) provided all work is performed in accordance with the applicant's plans, City of Sherman's Ordinances, specifications and regulations governing street openings and the attached special conditions may be imposed during the performance of the authorized work. The applicant is hereby authorized to close said portion of public street right-of-way in accordance with approved maintenance of traffic plan.

Approved: _____ Date: _____

Utility Cut Total SF: _____ Billed on: _____ Payment Received: _____